

ADM-12.1

DD/S&T 5344-66

3 November 1966

MEMORANDUM FOR: Chief, Records Administration Staff

ATTENTION : [REDACTED] 25X1A

SUBJECT : Amendment of Printing Contract

25X1A

1. It is requested that the contract for the printing of the new cable form 4 and 4A be amended as discussed by [REDACTED] and the undersigned. The printer is given the authority to print 15,000 Form 4's and 25,000 Form 4A's.

25X1A

2. This change was made verbally with the contractor by Mr. [REDACTED], FI/D/DDP and [REDACTED] a member of the contracting firm. It is understood, by the above individuals, that there will be no additional cost for this change. 25X1A

3. For the record, Mr. [REDACTED], DC/Spint Staff, DD/S&T gave his approval to this amendment. This approval, however, does not condone the improper handling of this change and further incidents of this nature should be discouraged. 25X1A

[REDACTED]

25X1A

Area Records Officer, DD/S&T

25X1A

SADi [REDACTED]:bwl:3 Nov 66

Distribution:

Original & 1 - Addressee

1 - DC/Spint Staff

2 - DD/S&T Registry

DD/S&T  
FILE COPY

GROUP 1  
Excluded from automatic  
downgrading and  
declassification